

**You must attach a document of personal identity to your self-declaration application form**

**MUNICIPALITY OF EMPOLI**

The application must be presented by downloading the form from the website: [www.empoli.gov.it](http://www.empoli.gov.it) and must be sent to the following email address: [buonispesa@comune.empoli.fi.it](mailto:buonispesa@comune.empoli.fi.it)

In case of impossibility to use the above-mentioned means, you can directly go to the URP (Office for public relations) in via G. del Papa, 41 to get the paper form, which can be taken at the office from Mondays to Fridays from 8.30 a.m to 1.30 p.m.

For any information, you can call the Social office at the following numbers: 0571 757736 - 0571 9803244 - 0571 9893210 office from Mondays to Fridays from 8.30 a.m to 1.30 p.m.

**MUNICIPALITY OF FUCECCHIO**

The application must be done filling in the form which can be downloaded, or can be taken directly at the entrance of the Palazzo comunale (Piazza Amendola,17 e Via La Marmora,34). The application must be sent back to the Municipality of Fucecchio through the following means:

- Through email to the following address: [buonispesa@comune.fucecchio.fi.it](mailto:buonispesa@comune.fucecchio.fi.it)
- Through PEC (institutional email) to the following address: [comune.fucecchio@postacert.toscana.it](mailto:comune.fucecchio@postacert.toscana.it)
- By hand directly at the palazzo comunale (from Mondays to Fridays from 8 a.m to 1 p.m., on Tuesdays and Thursdays from 3 p.m. to 6 p.m.)

**MUNICIPALITY OF CASTELFIORENTINO**

Where to find the self-declaration:

- in the attachment on the homepage of the Municipality's website

- at the following distribution points:

- Front desk del Comune di Castelfiorentino, Piazza del Popolo 1
- CIAF Castelfiorentino, Via Masini 117/119
- Misericordia Castelfiorentino, Via Palestro 3
- Caritas Castelfiorentino, Piazza Grandi 38

How and where to deliver the self-declaration:

- through email to [buonospesa@comune.castelfiorentino.fi.it](mailto:buonospesa@comune.castelfiorentino.fi.it)

- directly at the above-mentioned distribution points

The applications will be evaluated/verified and the benefits will be distributed directly to the place of residence of the addressees.

For further information:

Major's Secretariat: 0571 686316

Unione dei Comuni dell'Empolese Valdelsa: 0571 978141 - 0571 686331- 0571 906220 - 0571 656202 - 0571 638204

### **MUNICIPALITY OF CERETO GUIDI**

The application should be presented (for safety reasons) by sending an email to the following address: [buonospesa@comune.cereto-guidi.fi.it](mailto:buonospesa@comune.cereto-guidi.fi.it) or, alternatively, by hand at the Municipality of Cerreto, Office for Public Relations (URP), in piazza Dante Desideri (on the back side of the seat of the Municipality). For any information or clarifications, please contact the following number: 0571906236.

### **MUNICIPALITY OF VINCI**

The application should be presented by sending an email to the following institutional email (PEC) address: [comune.vinci@postacert.toscana.it](mailto:comune.vinci@postacert.toscana.it) (from any email, so not necessarily from another PEC), or alternatively delivered directly at the "Ufficio protocollo" of the Municipality, in the following working times: in Vinci on Tuesdays from 9 to 13, and in Spicchio Sovigliana on Mondays and on Thursdays from 10 to 13.

In order to receive any support in filling in the forms, it is possible to contact the following numbers, from Mondays to Fridays from 8.30 to 13.30: 0571 978141 - 0571 686331 - 0571 906220 - 0571 656202 - 0571 638204 (2<sup>nd</sup> choice) - 0571 268333 - 0571 600272 - 0571 917561 - 0571 699257 - 0571 699258 - 0571 933238 - 0571 9803209 - 0571 9803244.

### **MUNICIPALITY OF CAPRAIA E LIMITE**

The application form can be taken at the entrance of the Palazzo comunale, ground floor, and must be returned to the Municipality of Capraia e Limite through the following means:

- email [buonispesa@comune.capraia-e-limite.fi.it](mailto:buonispesa@comune.capraia-e-limite.fi.it)
- Institutional email (PEC) [comune.capraia-e-limite@postacert.toscana.it](mailto:comune.capraia-e-limite@postacert.toscana.it)
- by hand directly to the "ufficio protocollo" from Mondays to Fridays from 8.30 to 12.30. Before, it is necessary to take an appointment calling the following numbers: 0571-978146/47/50

For further information and support, please call the following number: 0571 9781 (from Mondays to Fridays, from 8.30 to 13).

### **MUNICIPALITY OF MONTESPERTOLI**

Please, send the form to: [buonispesa@comune.montespertoli.fi.it](mailto:buonispesa@comune.montespertoli.fi.it)

OR

For those who cannot print the form, they can take a paper version at the ground floor of the Palazzo Comunale

For any information, support in the application and queries, please contact the following number:

0571 600230 from Mondays to Fridays, from 9.00 to 13.00

## **MUNICIPALITY OF CERTALDO**

The application form can be sent to the following email address: [buonispesa@comune.certaldo.fi.it](mailto:buonispesa@comune.certaldo.fi.it)

Those who do not have a PC can call the Office for Public Relations (URP) of the Municipality of Certaldo: 0571 / 661276 from Mondays to Fridays, from 9 to 12.30, and ask to fill in the form on the phone, providing also the number of the identity card of the applicant. Please, use this latter possibility only if the applicant does not have a PC.

## **MUNICIPALITY OF MONTAIONE**

The form (filled in, signed and with a copy of the identity document of the applicant), can be sent to the Municipality of Montaione through the following means:

- through email to : [segreteria@comune.montaione.fi.it](mailto:segreteria@comune.montaione.fi.it) ;
- through institutional email (PEC) to: [comune.montaione@postacert.toscana.it](mailto:comune.montaione@postacert.toscana.it) ;
- delivered directly to the offices of the Municipality every day, ringing the doorbell
- from 10.00 to 13.00 from Mondays to Saturdays;
- from April 6th to April 10th also in the afternoon from 15.00 to 18.00.

You can find the forms on the Municipality's website [www.comune.montaione.fi.it](http://www.comune.montaione.fi.it) , or you can take a paper copy at the entrance of the CentroGiovani (ex Asilo delle Suore) in via Chiti.

In case of further queries or information, please call the following numbers: 0571699207 or 0571699236, from Mondays to Saturdays from 10.00 to 13.00 (from April 6th to April 10th also in the afternoon from 15.00 to 18.00).

## **MUNICIPALITY OF GAMBASSI TERME**

The form can be sent through the following means:

- through email to: [protocollo@comune.gambassi-terme.fi.it](mailto:protocollo@comune.gambassi-terme.fi.it)
- through institutional email (PEC) to: [comune.gambassi@postacert.toscana.it](mailto:comune.gambassi@postacert.toscana.it)
- Directly at the "Ufficio Servizi al Cittadino", previously asking for an appointment calling the following number: 0571-638224 – 1<sup>st</sup> option

For any other information, please call the following number: 0571 638224, from Mondays to Saturdays from 9 to 13 – on Tuesdays and Thursdays also in the afternoon from 15:30 to 18:30.

## **MUNICIPALITY OF MONTELUPO FIORENTINO**

The form can be sent through the following means:

- through email to: [buonispesa@comune.montelupo-fiorentino.fi.it](mailto:buonispesa@comune.montelupo-fiorentino.fi.it)
- through insitutional email (PEC) to: [comune.montelupo-fiorentino@postacert.toscana.it](mailto:comune.montelupo-fiorentino@postacert.toscana.it)

For any other information, please call the following number: 0571/917544 in the working time of the Ufficio Unico, asking for the support of the staff. Please take into consideration this option only if you do not have a PC.

### **MUNICIPALITY OF SANTA CROCE SULL'ARNO**

You have to download the form. In case of technical problems, please call the following number:

→ **0571 389944.**

Once the application form is filled in and signed, it must be sent to the following email address:

[protezionecivile@comune.santacroce.pi.it](mailto:protezionecivile@comune.santacroce.pi.it)

### **MUNICIPALITY OF CASTELFRANCO DI SOTTO**

The filled in, scanned, and signed form (together with the copy of a personal identity document in the attachment) can be sent through the following means:

- Through email to: [protocollo@comune.castelfranco.pi.it](mailto:protocollo@comune.castelfranco.pi.it)
- Through institutional email (PEC) to: [comune.castelfrancodisotto@postacert.toscana.it](mailto:comune.castelfrancodisotto@postacert.toscana.it)

For any further information, please call the following number: 0571.487241 from 8.00 to 18.00.

### **MUNICIPALITY OF SAN MINIATO**

The filled in, scanned, and signed form (together with the copy of a personal identity document in the attachment) can be sent through the following means:

- through **email** to: [protezionecivile@comune.san-miniato.pi.it](mailto:protezionecivile@comune.san-miniato.pi.it)
- **by hand** to the front offices (only after having taken an appointment) of: **Anagrafe di San Miniato Basso (tel. 0571.406507/508)** or at the **Sportello Sociale di San Miniato (0571.406800)**, or at the **association of Civil Protection** (Misericordia di San Miniato - Misericordia di San Miniato Basso - Croce Rossa di Ponte a Egola - VAB San Miniato)

For any further information:

Comune di San Miniato - **Servizio Protezione Civile**

Piazza XX Settembre, 20 - San Miniato

tel. 0571.406554 - email: [protezionecivile@comune.san-miniato.pi.it](mailto:protezionecivile@comune.san-miniato.pi.it)

Comune di San Miniato - **Sportello Servizi Sociali**

Loggiati San Domenico, 3 - San Miniato

tel. 0571.406800 - email: [puntoinformativounitario.sanminiato@uslcentro.toscana.it](mailto:puntoinformativounitario.sanminiato@uslcentro.toscana.it)

### **MUNICIPALTY OF MONTOPOLI IN VAL D'ARNO**

The filled in, scanned, and signed form (together with the copy of a personal identity document in the attachment) can be sent through the following means:

- through email to: [info@comune.montopoli.pi.it](mailto:info@comune.montopoli.pi.it)

- through fax to the following number: 0571466327

For any further information, please call the following numbers: 0571449801 – 0571449836 – 0571449835  
from 08,30 to 13,00 from Mondays to Fridays.